

Review of Head Start Program Monitoring





**City of San Antonio Head Start Program
Monitoring Report – February 2022**

The City of San Antonio Head Start Program has developed a comprehensive and thorough approach to monitoring our programs for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given, and corrective action plans are implemented to correct systemic issues so that areas of weaknesses are strengthened. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

The following is a summary of findings during the time period indicated above:

<p>Monitoring Projects Conducted (<i>Project is either still in progress OR has ended, but report has not yet been officially submitted to providers</i>):</p> <p>ERSEA Eligibility Review #6 (SAISD) 90-Day Health Concerns Review #1 Safe Environments Review #1 (100%) – Classroom Safety Safe Environments Review #1 (100%) – Outdoor/Gym Safe Environments Review #1 (100%) – Medication Administration Safe Environments Review #1 (100%) – Facilities Safe Environments Coordinator Interview Nutrition Review #2</p>
<p>Monitoring Projects Completed (<i>Project ended and report was officially submitted to providers</i>):</p> <p>ERSEA Eligibility Review #5 (SAISD)</p>
<p>Areas of Non-Compliance (Systemic or substantial issue or concern in meeting performance standards or policies):</p> <p>There were no areas of non-compliance noted during this reporting period.</p>
<p>Areas of Concern (Individual incident(s) that fail to meet performance standard or policy):</p> <p>ERSEA Eligibility Review #5 (SAISD): There were three findings noted during the SAISD ERSEA Eligibility Review #5:</p> <ul style="list-style-type: none"> • Family Income Application was not signed in ChildPlus. • The Eligibility Verification Record was not signed or scanned into ChildPlus.
<p>Comments: Due to CoVID-19, several areas of this review may have been affected by the pandemic and marked as “CoVID-19”. The City of San Antonio understands the barriers that CoVID-19 has caused in conducting and obtaining screenings. These areas will not affect the compliance percentage for this program year and do not require any action.</p>
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